

# BUBBENHALL PARISH COUNCIL

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**TO: All Councillors, Bubbenhall Parish Council**

Dear Councillor

You are hereby summoned to attend a meeting of Bubbenhall Parish Council at Bubbenhall Village Hall on 11<sup>th</sup> March 2025 at 7.30pm. Please forward any apologies for absence to me or the Chair.

A blue ink signature of Tracie Ball, the Clerk and RFO.

Tracie Ball  
Clerk and RFO  
5<sup>th</sup> March 2025

*Members of the public and press are welcome to attend.*

## A G E N D A

**119. Apologies:** to receive apologies and approve reasons for absence.

**120. Public participation:** to adjourn to allow public participation for 15 minutes. Residents are invited to give their views and question the Parish Council on issues on this Agenda or raise issues for future consideration at the discretion of the Chair. If members of the public wish to raise issues which are not on the agenda, they should notify the Clerk, 5 working days prior to the meeting. Members of the public may not take part in the Parish Council meeting itself.

**121. Declarations of interest**

- 121.1 To declare any personal interests or prejudicial interests in items on the Agenda and their nature.
- 121.2 To receive, consider and approve any requests for dispensation relating to Agenda items.

**122. Minutes of previous meeting:** 28<sup>th</sup> January 2024

**123. Information items:** to consider and discuss items for information and comment if appropriate:

- 123.1 County Councillor report
- 123.2 District Councillors report
- 123.3 Local Government Reorganisation in Warwickshire update

**124. Progress reports/information from working groups and committees,** items of update for Parish Council – to consider/decide matters relating to each as required.

- 124.1 Emergency, and village defibrillators
- 124.2 Warm Spaces – Cosy Café update
- 124.3 Field and play area.
  - 124.3.1 To consider maintenance contract for Mole catcher
- 124.4 Village Green.
  - 124.4.1 To consider maintenance contract for Village Pump
- 124.5 Highways and footpaths,
  - 124.5.1 Pit Hill and Spring Hill update
- 124.6 Publicity & Communications.
- 124.7 Gateway Liaison
- 124.8 Country Park Liaison including footbridge.
- 124.9 Landfill/Quarry Liaison
- 124.10 Crime Prevention and Police
  - 124.10.1 Update regarding the improvement of the gate next to the Village Hall
  - 124.10.2 CCTV

**125. Planning applications and other statutory and non-statutory consultations:**

- 125.1 Update on SWLP Preferred Options Consultation
- 125.2 West Midlands investment zone, update

125.3 To receive information on planning applications and decide any actions as appropriate.

125.3.1 **W/25/0132 Land off Pit Hill, Bubbenhall**, Application for Prior Approval for change of use of existing agricultural building to 5no. dwellinghouses (Use Class C3) and associated operational development under Schedule 2, Part 3, Class Q of the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended). Validated 31<sup>st</sup> January 25

125.3.2 **W/25/0139/TCA The Old Rectory, Ryton Road, Bubbenhall, Coventry, CV8 3BH**  
T1 x Beech - Individual Beech with basal rot to be section dismantled to ground level  
T2 x Cypress - Section dismantle a dead standing Cypress to ground level Validated 4<sup>th</sup> February 25

125.3.3 **W/25/0166 3 Darfield Court, Bubbenhall, Leamington Spa, CV8 3AX**, Proposed oak framed entrance porch Validated 10<sup>th</sup> February 2025

125.3.4 **W/25/0125 Coventry Airport, Rowley Road, Baginton, Coventry, CV3 4FR** Reserved matters application pursuant to outline permission W/21/1370 for the development of battery manufacturing facility with ancillary battery recycling capability including landscaping, car parking, access and associated works. The reserved matters application is for site wide enabling works including formation of development plateaus, earthworks, strategic drainage features, a primary substation, strategic landscaping, and the demolition of existing structures, plus formation of the six approved access points and the main spine road within the site Validated 31<sup>st</sup> January 2025

126. **Adoption of Policies**; review and adoption policies. To remind councillors that all policies will be reviewed at AGM and decide if any new policies are required.

#### 127. **Finance**

127.1 To approve accounts for payment.

127.2 Finance update for approval, to include bank reconciliation.

127.3 To note payments received.

127.4 Update on replacement gate at Village Hall

127.5 On-line banking update

127.6 To confirm payment of Clerk's and Councillors Expenses.

128. **Matters relating to the parish from Councillors and Clerk** – to consider/decide matters relating to each as required.

128.1 Any other matters arising.

129. **Future Agenda Items** – Councillors are asked to use this opportunity to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.

130. **Parish Council Communications (information for sharing)** - To receive suggestions for items for the Village website, Parish Council Facebook Page, and Bubbenhall E-news.

131. **Date of Next Meetings** – To confirm Tuesday 8<sup>th</sup> April 2025 for the for the next regular meeting of the Parish Council at the Village Hall at 7:30pm.

If an interim meeting is required, an agenda will be sent to Councillors and be put on the website and in the Parish noticeboard **three** clear days before the meeting is held.

132. **Confidential matters**: to consider the exclusion of the public and press in the public interest for discussions and decisions in relation to either Personnel matters or Legal matters.

#### **Exclusion of Press and Public**

**In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Parish Council is invited to Resolve that the press and public be excluded from the meeting during consideration of the following agenda items owing to the confidential nature of the business to be transacted and the public interest would not be served in disclosing that information.**